2026-27 Environmental Education Corps
Dinosaur Ridge Position Description

Education Programs Assistant

Program Overview: Led by the Colorado Alliance for Environmental Education (CAEE), the Environmental Education Corps (eeCorps) AmeriCorps Program places AmeriCorps members at organizations throughout Colorado to focus on increasing environmental literacy for PreK-12 students and implementing the goals outlined in the Colorado Environmental Education Plan. eeCorps works directly with teachers, schools, and environmental education providers to support them in expanding reach and increasing impact of EE programming, while providing access to equitable learning experiences for all PreK-12 students. AmeriCorps members serving with the eeCorps provide direct service to improve outcomes in Environmental Stewardship and Education. AmeriCorps provides opportunities to improve lives and foster civic engagement all across the country.

Service Site Overview: This position will be located at Dinosaur Ridge in Morrison, CO. Dinosaur Ridge educates and inspires wonder in visitors of all backgrounds about the science and history of the fossils and natural resources found at Dinosaur Ridge, Triceratops Trail, and related paleontology sites. We also practice and educate about responsible stewardship of these resources.

Service Position Summary: The Education Programs Assistant will assist with developing new camp lesson plans and education programs, enhance and lead existing school and camp education programs to maximize their impact and reach.

Essential Functions (Primary Responsibilities):
eeCorps members engage with their Host Site organizations to develop, implement, and enhance programs, projects, and activities that will create progress towards eeCorps' and Dinosaur Ridge's goals. These duties include:

- Assist with leading and updating current outdoor and environmental education programs to expand student and camper experiences including camp days and activities as needed and school and scheduled tours
- Develop new science, nature, environmental and climate-based activities and programs for our Spring Break and Summer Camp lesson plans
- Develop new daily themes and activities for our Spring Break Camps
- Assist with leading environmental education and science activities for above camps
- Assist the Education Programs Director and the Camp and Collections Manager to identify and contact organizations to fill summer camp scholarships
- Assist with coordinating and scheduling field trips and guest speakers for the summer camp season
- Assist in maintaining camp needs during the summer camp season
- Track progress and collect evaluation data for the program's performance measures
- Attend all required eeCorps/AmeriCorps orientations, meetings, and trainings

- Complete and submit all necessary eeCorps paperwork and reports by predetermined deadlines
- Some local travel required and occasional statewide travel possible

Marginal Functions (Secondary Responsibilities):

- Assist with tracking progress and collect evaluation data for created activity and program performance measures
- Assist with special events
- Attend Education Staff meetings

Physical, Emotional, and Intellectual Demands:

- Ability to lead education programs on outdoor paved and gravel trails up to 3 miles in length and in other outdoor settings for up to 4 hours in variable weather conditions
- Able to carry/lift bins filled with rocks, fossils and other program supplies (max 30 lbs); assistance is available if this is a concern
- Commitment to equity and inclusivity in education
- "People person" willing to engage with children, families, and adults
- Passion for mission of Dinosaur Ridge

Qualifications:

- Age 18+ required, age 21+ preferred
- 2-year Associates degree or 4-year Bachelors' degree in science or education preferred; coursework in geology, paleontology and earth science is a bonus.
- Proficiency in Spanish is preferred
- 1+ years of inquiry-based education program delivery experience with school & family audiences, preferably in an outdoor or non-profit setting
- Excellent public speaking skills
- Friendly and outgoing demeanor
- Organized and attentive to detail
- Team-oriented and consistently demonstrates positive values in work habits
- Ethic of national and community service and a strong desire to create positive change
- Ability to communicate effectively both verbally and in writing; computer literate
- High school diploma or GED required
- At least 17 years old at start of service
- Must pass National Service Criminal History Checks (NSOPW, State, and FBI)
- Reliable transportation and proof of auto insurance required
- U.S. Citizen, National, or Lawful Permanent Resident status required

Term of Service: This is a half-time national and community service position requiring a minimum of 900 hours during the year (approximately 35-40 hours/week). The position begins 2/16/27 and ends 8/15/27. Typical schedule is M-F, 9am-5pm. The majority of the hours for this position will take place between Monday and Friday each week, between 9:00am and 5:00pm each of those days. Flexible hours are required, including occasional evening and weekend commitments.

Training and Support Provided: eeCorps members receive significant training and experience in community engagement, project implementation, leadership, diverse populations, and more. Up to 20% of total hours served may be spent in applicable approved training and professional development. Members will be supervised and supported by Erin LaCount (Erin.LaCount@dinoridge.org), Dinosaur

Ridge Education Programs Director, as well as by Erin Dreps (americorps@caee.org), eeCorps Program Coordinator. The 2025-26 cohort of eeCorps members serving throughout the region will act as additional resources and support for each other.

Location and Service Conditions: This position is based at the Main Dinosaur Ridge Visitor Center, 16831 W. Alameda Parkway. Some service may also be performed at our Discovery Center at 17681 W. Alameda Parkway and Triceratops Trail in Golden, CO. There may be occasional service offsite at schools or education outreach locations.

Benefits:

- Biweekly (two times per month) living allowance of $916.67. Taxes are deducted and the living allowance is distributed by direct deposit to the member's bank account.
- $100 per month wellness stipend
- 30% discount in Dinosaur Ridge gift shop
- An education award of $3,697.50 upon successful completion of term of service.
- It is possible to defer student loans while serving as an AmeriCorps member.
- Mileage reimbursement for eeCorps-required travel and Dinosaur Ridge-required travel within the Denver Metro area.
- Non-tangible benefits including extensive training, valuable experience, networking, and the opportunity to serve the local community in a crucial area of need.
- Ability to participate in regional EE leadership councils; option to obtain CAEE's nationally-recognized Professional Environmental Educator Certification.

Diversity and Equal Opportunity: This program is available to all, without discrimination on the basis of race, color, sex (including gender identity, gender expression, sexual orientation, and pregnancy), religion, age, national origin, genetic information, disability, military status, familial status, political affiliation, or any other characteristic protected by law.

Reasonable accommodation will be provided as needed for applications, interviews, and service.

How to Apply: To apply, **please complete the application form at https://tinyurl.com/eeCorpsApply26-27**, and be prepared to 1) upload a resume, 2) upload a list of three references, and 3) answer short-answer questions related to the position. *Applicants may also choose to submit an optional cover letter.*

Position will be open until November 29, or until filled.